



Conservation Ecology Centre Cape Otway

The Conservation Ecology Centre generates knowledge to nurture the Otways landscape. We work collaboratively to create a safe and secure future for the region's most threatened species and we engage the community in this work through ecotourism.

We are seeking a Nature Guide and Wildlife Keeper to join our team, caring for and managing our resident wildlife and conducting regular guided tours to engage the wider community in our work.

Position Description – Nature Guide and Wildlife Keeper

Term: 12 months, part time (16h/week)

Based: Conservation Ecology Centre, Cape Otway, Victoria. Other locations as required.

Salary: \$55,000 - \$57,000 plus Superannuation FTE

POSITION OBJECTIVES

Implement Wildlife Management Plans for resident wildlife to ensure health and wellbeing of display animals.

Deliver exceptional guided wildlife experiences for Great Ocean Ecolodge guests and other groups as required.

Fulfil organisational objectives in accordance with approved plans, policies, procedures and guidelines.

KEY RESPONSIBILITIES

1. Wildlife care and management

Implement Wildlife Management Plans for resident wildlife including habitat management, behavioural enrichment and monitoring of health and wellbeing.

Maintain positive relations with wildlife breeding facilities such as zoos and wildlife parks to source new animals.

Maintain positive relations with wildlife professionals such as veterinarians and keepers to ensure high levels of care.

2. Interpretation

Implement Interpretation Plan.

Deliver daily guided walks for Great Ocean Ecolodge guests (weekdays) and other groups as required, showcasing wildlife (both resident and wild) and ecosystems and promoting the Conservation Ecology Centre conservation programs.

3. Organisational Development

Collaborate with colleagues to integrate fundraising communications into visitor interactions.

4. People and Teams

Work closely and collaboratively with the CEC team (including, staff, volunteers, partners and supporters) to meet organisational goals and strategies.

Model positive leadership to facilitate forward thinking, creativity and innovative solutions.

5. Budget

Monitor expenditure in accordance with the budget.

Work with the Executive team and others to ensure optimum value is achieved in wildlife care and management and interpretation.

6. Reporting

Monitor and report on wildlife care and management and interpretation as required.

Oversee maintenance of appropriate databases.

Submit clear and concise reports as required.

SPECIALIST SKILLS AND KNOWLEDGE

A relevant tertiary qualification and/or demonstrated work experience in relevant area, such as wildlife care and management and guiding.

Ability to maintain positive relationship with partners/supporters.

Demonstrated capacity to organise and prioritise effectively, undertake multiple tasks, meet tight deadlines and budgets whilst modelling initiative, flexibility and enthusiasm.

Highly developed wildlife care and management skills, including experience in day-to-day care and management of Australian wildlife. Experience with both captive and free-ranging wildlife populations preferred.

Highly developed face-to-face communication skills, including experience in guiding and engaging the wider community with wildlife and conservation.

INTERPERSONAL SKILLS

Highly developed interpersonal communication skills.

QUALIFICATIONS AND EXPERIENCE

Qualifications and/or experience in wildlife husbandry.

Qualifications and/or experience in guiding and interpretation.

KEY SELECTION CRITERIA

Tertiary qualifications/proven experience in a relevant discipline.

Collaborative approach to organisational development, challenges and successes.

Exceptional relationship management skills.

Demonstrated ability to:

- identify and articulate key messages and engage people with nature
- ensure wellbeing of resident wildlife

Current Drivers Licence

How to Apply

Please submit your CV (including contact details of three professional referees) along with a letter addressing the key selection criteria (max 2-3 pages) to karlijn@conservationecologycentre.org

Applications close 6 March 2019