



**Fire Management Officer**

**POSITION DETAILS**

<b>Position Title</b>	Fire Management Officer
<b>Position Number</b>	10703
<b>Department</b>	Environment and Sustainable Development
<b>Branch</b>	Environmental Services
<b>Position Classification</b>	Queensland Local Government Industry (Stream A) Award – State 2017 (Div. 2, S1)
<b>Position Remuneration</b>	Noosa Council Certified Agreement 2021 (Level 5)
<b>Date Reviewed</b>	22 July 2021

**POSITION PURPOSE AND OBJECTIVES**

- To assess risk and coordinate fire mitigation actions on Council-managed bushland areas, including management of contractors and consultants, and the planning and implementation of prescribed burns.
- To respond to community concerns about bushfire risk related to Council-managed bushland areas, within Council’s existing policy framework.

**KEY RESPONSIBILITIES**

- Plan and deliver the annual prioritised hazard reduction and ecological prescribed burn programme, and maintenance of fire access trails and fuel reduction zones, utilising internal and external resources.
- Undertake fire risk assessments, develop site-specific reserve fire management plans, and maintain active monitoring programs that contribute to managing bushfire hazards on Council-managed lands.
- Ensure consistency with Council’s current fire management planning by reviewing and delivering actions of the current Noosa Bushland Reserve Strategic Fire Management Plan, and other land management plans where key actions relate to fire.
- Respond to customer requests regarding fire management issues and coordinate and implement appropriate responses and actions in accordance with Council’s policy settings.
- Develop and review procedures and practices related to fire management, with changing industry standards and policies.
- Ensure capacity to deliver Council’s hazard reduction program is maintained and enhanced, through Council staff development and training programs, development of partnerships with key agencies and landholders (including Queensland Parks & Wildlife Service, Department of Resources, SEQ Water, HQ Plantations), and through engagement and management of contractors.
- Participate in community engagement activities and coordinate media responses as they relate to fire management of Council-managed land.
- Develop, manage and monitor maintenance regimes for Councils fire management infrastructure and equipment.
- Support development and trialling of new technologies as they relate to fire management.
- Prepare budget submissions and manage the recurrent expenditure for fire management activities using the various financial monitoring tools to achieve management objectives.

- Ensure personal safety and the safety of others by following Council policies and procedures, cooperating with all reasonable instructions and actively participating in all health & safety training and consultation.
- Such other relevant duties as required from time to time which would generally fall within the scope of this position.
- At times this role will require to work outside normal hours.

## WORKPLACE HEALTH AND SAFETY

- In accordance with the Council's WHS Management System Plan, an Employee must ensure that they do not place themselves or others at risk of injury or illness. This obligation will be met by:
  - Adhering to WH&S obligations and adopt sound work practices;
  - Following all safe working procedures and practices designed for the work;
  - Eliminating, reporting or advising their Direct Line Manager to avoid, eliminate or minimise potential hazards when they become aware of a potential hazardous work related conditions or practice;
  - Ensuring that instructions to protect their health and safety are followed and all personal protective equipment provided is used and maintained; and
  - When requested assist the Direct Line Manager and other workers in the risk assessment of workplace hazards.

## POSITION REQUIREMENTS

### Essential Skills, Knowledge and Experience

- Substantial knowledge and understanding of fire management and behaviour as it relates to bushland ecology and mitigation of risk to property.
- Extensive experience in bushfire risk evaluation and the tools available for this, and the ability to identify and prioritise appropriate mitigation programs.
- Proven experience in planning, implementation and evaluation of bushfire management activities, including prescribed burns, fire access trails and fuel reduction zones.
- Highly developed interpersonal and communication skills with particular emphasis in the areas of building effective relationships, consultation, negotiation and conflict resolution.
- Strong time management and organisation skills to manage projects and complex cases, manage multiple competing priorities, and a variety of stakeholder expectations.
- Demonstrated leadership skills with the ability to effectively work as a senior member of a team, empowering, coaching and developing team members.

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**Note** Appointment to this position is subject to successful completion of a pre-employment medical assessment.

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### Qualifications, Training and Licences

Essential:

- A relevant degree in Environmental Science, Natural Resource Management or equivalent, along with experience in the implementation and delivery of natural resource management programs.
- Accredited Planned Burn Supervisor, as per National Fire Industry competencies, or the ability to rapidly acquire.
- Driver's Licence – "C" class.

Desirable:

- General Construction Induction (White Card).
- 4WD training or demonstrated experience.

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**Note** Copies of the above listed qualifications/licences/certificates are required as evidence on appointment.

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## ADDITIONAL INFORMATION

Additional information can be found at: <https://www.noosa.qld.gov.au/about-council/employment/positions-vacant>

Application closing date: 5:00pm Friday 6 August 2021

### Contact Person

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