Position Description	
Position Title:	**Ranger Coordinator/Mentor**
Hours:	Base hours are 76hrs (nine days on/five days off) Overtime as required to meet the requirements of the position
Pay Rate:	Commensurate on skills and experience

About Ewamian Aboriginal Corporation and the Ranger Program

The Ewamian Rangers are employed by the Ewamian Aboriginal Corporation and funded by the Department of Environment and Science through the Qld Indigenous Land and Sea Ranger Program. Ewamian country extends east from where the Gulf Development Road meets the Kennedy Highway, west to the Gilbert River, north to the intersection of the Einasleigh and Gilbert Rivers and south to Gilberton and Oak Park, an area of some 29,000Km^2.

Ewamian Ranger's work focuses on Talaroo Indigenous Protected Area/Nature Refuge and activities on important sites on Ewamian Traditional lands including National Parks where rangers work in partnership with QPWS rangers. Talaroo (31,500ha) is managed as an Indigenous Protected Area and is also gazetted as a Nature Refuge with the main objectives being the protection of its conservation and cultural values. Ewamian Peoples' Vision for Talaroo is to support environmentally acceptable economic ventures on Country and ultimately provide financial independence with the Ewamian Rangers work playing a vital role in this Vision.

Scope of Position

The Indigenous Land and Sea Ranger Program is managed by the Ewamian Aboriginal Corporation. The goal of the Indigenous Land and Sea Ranger Program is effective and culturally appropriate management of their land by Ewamian people.

Ewamian Aboriginal Corporation is seeking a suitably experienced and skilled person to fill the position of Ranger Coordinator/Mentor to assist in the management and implementation of the Indigenous Land and Sea Ranger Program for the Ewamian Aboriginal Corporation. This position is part of a team of 5 Rangers.

Ewamian Aboriginal Corporation regards the successful operation of the Indigenous Land and Sea Ranger Program as essential for the future well-being of Ewamian's traditional country.

Duties and Responsibilities

Complete allocated workplan as per the Deed of Grant with the Department of Environment's Indigenous Land and Sea Ranger Program and the Department of Prime Minister and Cabinet's Indigenous Protected Areas Jobs, Land and Economy Program which includes but not be limited to the following duties:

- Weed management
- Fencing
- Pest and feral animal control
- Cultural heritage management
- Fire management
- Biodiversity surveys
- Waterways management
- General maintenance

KEY DUTIES:

- Ensure the obligations of Ewamian Aboriginal Corporation's Grand Deed Indigenous Land and Sea Ranger Program: Weeds, fire and feral animal and biodiversity and cultural heritage management – planning and capacity building are met.

- Implementation of Talaroo Plan of Management Plan in coordination with Ewamian Rangers Work Plan, Nature Refuge Agreement guidelines and EAC Strategic Plan and other guiding literature.

- Lead and manage a team to develop and deliver work plans, timely reporting, initiatives, and project outcomes

- Provide input for EAC to plan and deliver specific projects including the development and maintenance and development of Talaroo infrastructure, plant operation and maintenance, natural and cultural resource management, fire management and weed and pest control.

- Work with Rangers to enhance their understanding of conservation land management, planning, monitoring and review, and to enhance their skills in conservation activities.

- Ensure that Rangers have a good understanding of how daily work activities link to broader management objectives and how yearly and monthly work plans direct daily work activities.

- Undertake the responsibilities of the position adhering to:
  - Equal opportunity and anti-discrimination legislation and requirements
  - Occupational Health and Safety (OH&S) legislation and requirements
  - Legal requirements

KEY RESPONSIBILITIES:

- To Behave in an honest, ethical and professional way. Understand legislation, policy, regulatory frameworks and guidelines and is able to explain these to others. Commits to meeting objectives even in difficult circumstances and follows up to ensure issues are finalised
- Under the direction of the EAC General Manager contribute to the development of annual work plans, reporting and budgets for Ewamian Rangers
- Give direction to and oversee natural and cultural resource management projects (eg weed management, pest management and fire and cultural heritage management)
- Include rangers in administrative duties, planning and decision-making processes.
- Provide mentoring and support to Rangers to carry out all tasks required to effectively run and manage the ILSR and IPA Programs
- Ensuring the annual work plan is achieved through day-to-day work planning, scheduling and coordinating for effective implementation of ranger activities;
- Assist EAC General Manager with performance management of rangers by developing and monitoring upskilling agreements;
- Training, leadership and team development, in-house and formally, including identifying training needs and facilitating training opportunities for Rangers to meet Best Practice Management;
- Ensure the care and effective maintenance and repair of Ewamian vehicles, machinery, equipment and assets, including cleaning vehicles and performing regular vehicle checks and maintain an asset register.
- Ensure timely and effective reporting and variances on the implementation of all projects and programs within the workplan
- Co-ordinate purchasing of goods, services and materials through the Ewamian office in Mareeba
- Ensure all Policies, Operating procedures and Safety related procedures are followed. Identify and draft standard policies and procedures required for the effective and safe operation of the project.
- Ensure effective co-ordination with other EAC projects to interact with the Indigenous Ranger program
- Ensure the Ranger group establishes and maintains effective relationships with stakeholders

- Liaise with EAC General Manager regarding general logistical and other support when required
- Undertake other tasks as required from time to time by the EAC General Manager

To summarise, it is not the intent of this position description to limit the scope or responsibilities of the role, but to highlight the most important aspects.

Skills and Qualifications:

Qualifications/Skills:

- Formal Conservation and Land Management qualifications
- Experience working in a leadership role
- A current Class C Driver's Licence is essential
- Excellent communication skills
- High level of computer literacy skills in Office and GIS programs
- Excellent organisational and coordination skills
- Be physically fit as on-country work will be required
- Good mechanical and small engine maintenance knowledge is preferred

Approved By:		**Date**:	
Incumbent Signature:		**Date**:	