

## Position Description

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### POSITION DETAILS

<b>Title:</b>	FPRH Science Officer
<b>Status:</b>	Full Time
<b>Salary rate:</b>	Classification 5
<b>Salary:</b>	\$68,698 - \$74,017
<b>Location:</b>	Rockhampton
<b>Reports to:</b>	FPRH Executive Officer
<b>Last Updated:</b>	September 2020

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### About FBA

Fitzroy Basin Association Inc. (FBA) is Central Queensland's leading Natural Resource Management group. FBA strives to protect the region's ecosystems, wetlands, plants and animals; improve land condition and management practices; and ensure healthy waterways flowing to the reef.

FBA works across an area more than 156,000 km<sup>2</sup> in size extending from Nebo in the north to Injune in the south, and west to the Drummond Range. As well as the catchments of the Fitzroy River, we cover adjacent coastal waterways and the Boyne and Calliope Rivers.

FBA coordinates work to achieve natural resource management targets set out in the regional plan, developed in consultation with the wider community. FBA is an equal opportunity employer.

FBA currently hosts the **Fitzroy Partnership for River Health (FPRH)** initiative and acts as the formal governing body to collaboratively develop and implement integrated waterway monitoring and reporting for the Fitzroy Basin.

### Purpose of the Position

The FPRH Science Officer is responsible for providing science and technical support to FPRH and to project manage the reporting activities which underpin the Report Card and other products.

### Roles and Primary Duties

The FPRH Science Officer is accountable for:

- Developing, synthesising and disseminating technical and scientific information that contributes to the annual report card and other FPRH projects;
- Working closely with the FPRH team and the FPRH Independent Science Panel to coordinate the FPRH Science Program;
- With the FPRH team, facilitating program design changes to ensure scientific validity of the reporting framework;
- Synthesising complex science into suitable formats for non-technical audiences;
- Maintaining technical working documents, including assisting the Executive and Science Coordinator (contractor) with developing agendas and taking minutes for Partnership, Management Committee and other meetings as required;
- The production of scientific publications, reports and/or presentations;
- Undertaking work in a manner that complies with FBA policies, procedures and values; and
- Supporting the corporate strategy and vision of FBA and FPRH.

## Key Performance Areas

Success is measured against key performance indicators in the areas of:

- Project delivery and reporting
- Monitoring and reporting
- Scientific skills and knowledge
- Maintaining and building relationships
- Positive contribution to organisational culture

## Qualifications and Experience

### *Essential*

- Project management experience of large, cross-institutional monitoring and research projects.
- Experience in the design and implementation of environmental or social monitoring and assessment programs (preferably relating to freshwater areas and waterways).
- Some experience with or the willingness to learn WordPress webpage support.
- Statistical skills and experience in analysing large datasets and synthesising complex scientific results (knowledge of the program 'R' highly valued).
- Demonstrated initiative, problem solving ability and ability to multitask.

### *Desirable*

- Exposure to basic competence in coding languages (PHP, JavaScript, CSS, HTML).
- Some knowledge of data warehousing/management (preferably MySQL).
- Familiarity with ecosystem, or economic modelling and Geographic Information Systems (GIS) is desirable.

## Other Requirements

- Tertiary qualification in a related science field is desirable.
- Maintain knowledge and skills through ongoing professional development.
- Demonstrated experience in Microsoft Office software.
- Strong written and verbal communication skills.
- Possession of a current Queensland Drivers Licence.
- Ability to travel and spend nights away from the home base to attend meetings, conferences and training.

## Supervision

The position reports to the FPRH Executive Officer and has no supervisory responsibility.

## Salary, Superannuation, and other benefits

The successful applicant will be offered a Contract of Employment consistent with the FBA Policies and Procedures and FBA salary framework. In addition to superannuation guarantee payments, FBA offers to match voluntary superannuation contributions by employees up to an additional 3% of salary.

FBA is keen to work with arrangements that suit the right person/people for the job, and to that end, are willing to negotiate part-time arrangements, including job sharing. Daily hours of work are flexible, reflecting the need for the successful applicant to work hours that suit clients.

## Further Information

Please contact the FPRH Executive Officer on 07 4999 2821 for more information on the position. Visit our web site at [www.fba.org.au](http://www.fba.org.au) or for further information on the organisation visit [www.riverhealth.org.au](http://www.riverhealth.org.au) .

## Applying for the position

Applicants should submit a current resume, letter of application and contact details of two recent referees through FBA's website (<http://www.fba.org.au/work-with-us/>) or by email to [hr@fba.org.au](mailto:hr@fba.org.au).

Whilst applicants are not required to answer selection criteria in their letter of application, selection for the position will be based on the successful applicant's ability to demonstrate the following selection criteria at interview. Please do not apply unless you are a permanent resident and have full working rights within Australia

**Selection Criteria**

1. Demonstrated project management experience.
2. Demonstrated experience in the design and implementation of monitoring activities/projects.
3. Experience in the analysis of large data sets.
4. Experience in statistical analysis.
5. Strong communication and interpersonal skills.
6. Experience collaborating in a multidisciplinary team to develop and refine online solutions.

**Closing Date: 18<sup>th</sup> October 2020**