



## Senior Environmental Planner

<b>Branch:</b>	Maritime Projects
<b>Directorate:</b>	Coastal Infrastructure
<b>Position Number:</b>	00025862
<b>Classification:</b>	Level 6
<b>Physical Location:</b>	Essex Street, Fremantle
<b>Award/Agreement:</b>	Public Service Award & Public Service and Government Officers CSA General Agreement

Department of Transport's vision is to have the best integrated and intelligent transport services and solutions for the State. We provide and enable safe, accessible and efficient movement for the economic and social prosperity of Western Australia.

The Department forms part of the Transport portfolio and includes Main Roads WA and the Public Transport Authority.

### Our Values:

We welcome [Fresh Thinking](#) and finding better ways of working

We set [Clear Direction](#) and have the courage to follow through

We work together to deliver [Excellent Service](#)

We make things happen through our [Great People](#)

Department of Transport (DoT) is an equal opportunity employer and embraces diversity as we believe the best services come from a workplace in which varied viewpoints are welcomed and encouraged.

## Overview of Directorate

The Coastal Infrastructure Business Unit is responsible for meeting the challenges and maximising the opportunities presented by the vast WA coastline.

Responsibilities include oceanographic data collection, management of our fragile coastline, strategic coastal planning, design and delivery of recreational and commercial boating infrastructure and the management of nearly 50 maritime facilities

To meet the needs of its customers and balance the competing demands placed on one of the State's greatest assets, the business unit actively engages with other State, Commonwealth, and local government authorities, the private sector and the community.

The unit is dedicated to the enhancement of the WA coast. A flexible management approach encourages staff to participate in projects across the specialist project areas, offering staff job diversity in a stimulating and collaborative work environment that prides itself on being supportive and friendly.



## Overall Purpose of the Role

The Coastal Infrastructure Senior Environmental Planner will be responsible for:

- Achieving regulatory environmental and heritage approvals across the planning, delivery and operation sectors of the Business Unit.
- Managing the environmental/heritage component of Infrastructure projects.
- Developing and maintaining a register of the environmental and heritage compliance obligations for the Business Unit's facilities across the State and to coordinate the associated monitoring and reporting work programs.
- Developing and maintaining effective relationships with environmental and Aboriginal heritage government agencies and external stakeholders.

## Work Description

### Strategic Project Development

- Evaluates and recommends environmental approval strategies for major projects.
- Coordinates the preparation of environmental and Aboriginal heritage approval applications at Local, State and Federal levels and negotiates approval conditions with regulators.
- Identifies Coastal Infrastructure's environmental compliance obligations, develops and maintains a register of environmental requirements and reports on compliance status across projects.
- Coordinates and supervises the monitoring, analysis and delivery of environmental reporting to government regulatory agencies within required timeframes.
- Assesses the currency of Coastal Infrastructure monitoring and reporting requirements in line with best practice, engaging with environmental agencies to update environmental obligations where required.
- Participates as a key member on project teams including providing specialist environmental advice and general project support on issues in the development of concepts, proposals and delivery of maritime projects.
- Proactively investigates and reports on issues and potential project risks in consultation with stakeholders as required.
- Engages and manages consultants to conduct environmental field surveys and Aboriginal heritage investigations to identify potential impacts on proposed infrastructure projects.
- Provides input into planning approval applications by the Department.
- Represents the Department in State Administrative Tribunal hearings as the Department's Environmental expert.

### Relationship Management

- Advises Coastal Infrastructure management of environmental and related legislative requirements.
- Liaises with Coastal Infrastructure project managers to meet environmental targets within budget and stipulated timeframes.
- Develops and maintains effective relationships with environmental and Aboriginal heritage government agencies and external stakeholders.



### **Administration**

- Prepares scopes with sufficient direction and guidance for services to be effectively delivered by external consultants and contractors; works through procurement processes to engage suppliers and manages contracts to ensure successful outcomes and value for money.
- Develops and administers a Coastal Infrastructure environmental database with compliance status reports issued on a quarterly basis.
- Prepares strategic and policy documentation for senior management, the Director General and Minister, including drafting Departmental and Ministerial correspondence and briefing notes, policies, technical reports and public discussion documents as required.
- Perform other duties as required.



## Work related requirements

The following criteria are to be applied within the context of this position, which includes alignment to the Department's values.

### Criteria

#### ESSENTIAL:

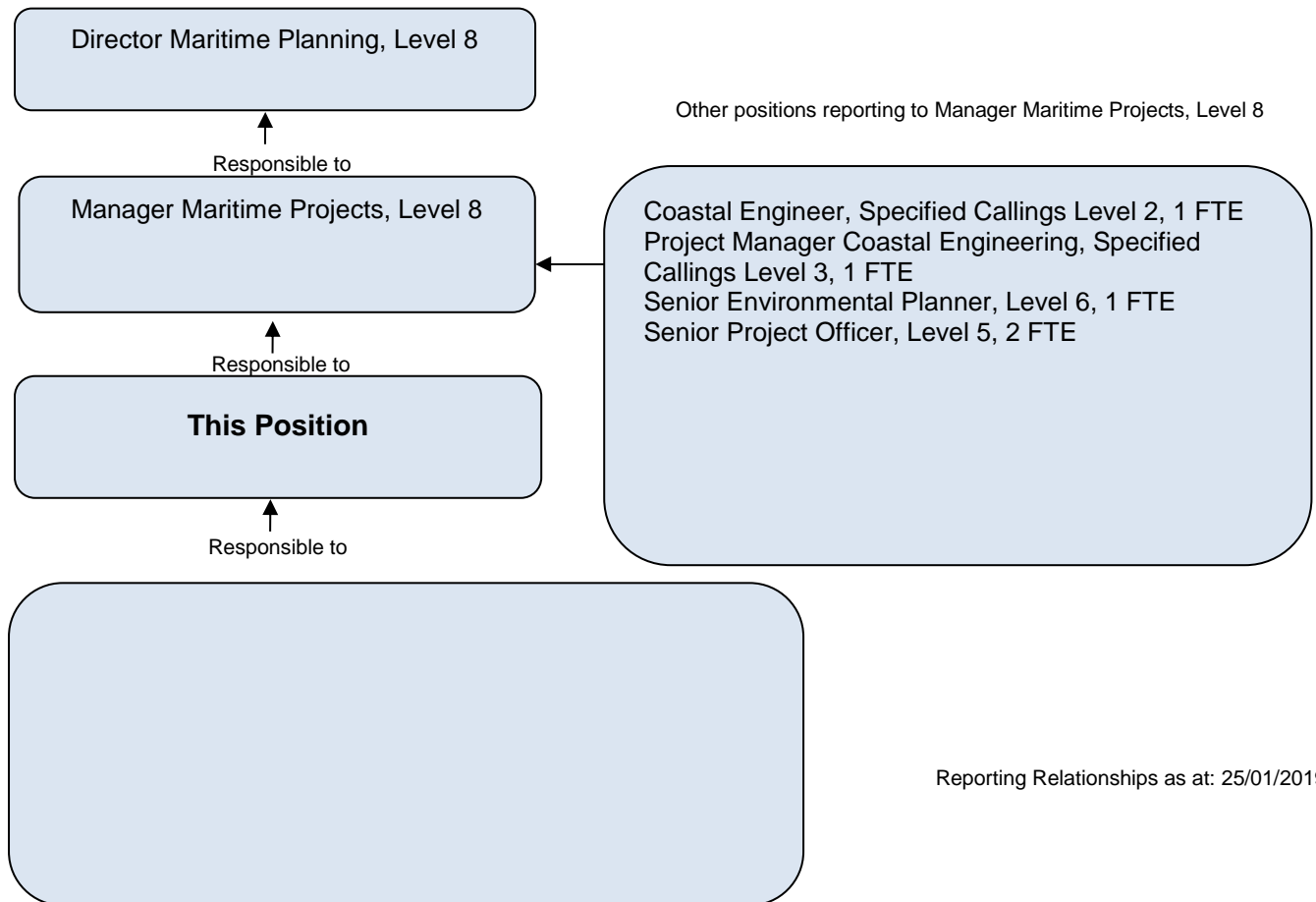
1. Possession of a relevant tertiary qualification in marine and or environmental science, environmental management or a related discipline.
2. Demonstrated experience working in environmental and heritage issues, and in the interpretation and application of environmental regulations and legislation as they affect infrastructure projects.
3. Proven ability in the engagement and management of consultancy and contract services.
4. Very good interpersonal and communication (oral and written) skills, with the ability to build and maintain effective relationships with a range of stakeholders and present complex information effectively.
5. Good conceptual, analytical, problem solving and decision-making ability, including a demonstrated ability to research and analyse issues/trends.
6. Demonstrated leadership experience, including ability to negotiate and influence people, resolve complex issues and achieve required outcomes.

#### DESIRABLE:

1. Knowledge of the Western Australian regulatory environment related to the marine and land environment and maritime infrastructure and industry.
2. Proven performance in the preparation and management of budgets.



## Reporting Relationships



## Allowances/Special Conditions

- Willingness to travel interstate as required.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**Executive Director  
People and Organisational Development**