Ginninderry Conservation Trust

Position Description

Caring for Country Project Officer (Aboriginal Preferred Position)

Manager: Caring for Country Program Manager

Stakeholders: Caring for Country Program Manager, Program Director, CEO, Trust Board, Riverview Group, First Nations Community, Contractors, Volunteers, ACT Parks and Conservation, ACT Landcare and Waterwatch, Suburban Land Agency and Community / Interest Groups.

We would like to acknowledge the traditional custodians of the land and waterways on which we work, the Ngunnawal people, and pay our respects to their Elders past and present.

Key Accountabilities and Outcomes:

This role supports the delivery of a variety of programs in the Corridor, including NIAA Indigenous Ranger Program, and Fish Trap Pilot Program with ANU, and other projects as they arise.

Under the supervision of the Caring for Country Program Manager, the Project Officer will be responsible for:

- Project support – tracking milestones and deliverables, grant reporting, grant writing and tracking expenditure against budget
- Participating in rehabilitation projects for the protection and enhancement of the natural assets within the Corridor
- Data management related to implementation of programs (using ArcGIS Field Maps)
- Following safe-work-method practices for all workplace activities including JSEAs, Hazard/Incident Reporting and SWIs
- Working with First Nations groups and enterprises to raise awareness of the Ginninderry Conservation Corridor
- Undertaking other activities as requested by the Caring for Country Program Manager or Program Director

GCT is an Equal Opportunity Employer with a strong WHS ethic and inclusive approach to team management. The suitable applicant will work as part of a small team based at The Link building in Strathnairn ACT.