CENTRAL LAND COUNCIL

Job Description : Joint Management Officer

POSITION TITLE:	Joint Management Officer
POSITION NUMBER:	LM015 & LM053
CLASSIFICATION LEVEL:	CL5 - CL6
POSITION LOCATION:	Alice Springs
RESPONSIBLE TO:	Manager Land Management, Strategy
LAST REVIEWED:	August 2024

KEY FUNCTIONS

National Parks in Central Australia are unique in that the majority are owned by Traditional Owners and leased back to the government. These leases, alongside the Territory Parks and Wildlife Conservation Act 1976, provide a strong foundation for effective joint management between Traditional Owners and the Parks and Wildlife Commission (PWC), as well as outlining Central Land Council's (CLC) statutory responsibilities.

This role works closely with Traditional Owners and PWC to ensure the principles and objectives of joint management are being upheld. This includes recognising, valuing and incorporating Aboriginal culture, knowledge and decision making processes and utilising the combined land management skills and expertise of both joint management partners.

As a joint management officer, you will establish close working relationships with Traditional Owners in order to understand their ongoing aspirations for the joint management of their land and facilitate meetings in some of the most beautiful and culturally significant locations in Central Australia.

SPECIFIC ROLE RESPONSIBILITIES AND DUTIES

Reporting, Monitoring and Engagement

1. Provide information, advice and record consultations with Traditional Owners and other affected Aboriginal groups (assisted by Parks and Wildlife representatives as required) to ascertain and express their wishes with respect to the management, conservation and development of Northern Territory (NT) national parks and reserves;
2. Provide support and record consultations in relation to other land use, conservation or commercial development proposals affecting Traditional Owner interests in NT national parks and reserves and represent their views to the proponent and other relevant agencies;
3. In partnership with PWC, undertake negotiations, planning, research, fieldwork and other tasks related to the management, conservation and development of NT national parks and reserves, tofacilitate traditional owner input into decision-making processes;
4. Enhance the understanding and awareness of traditional owners on issues relating to the use, management, conservation and development of NT national parks and reserves, including the provision of technical and advisory support as required;
5. Participate in the establishment, negotiation and implementation of Aboriginal employment and training strategies within NT national parks and reserves to maximise traditional owner participation in park management;
6. Assist traditional owners in the identification, planning, development and implementation of Aboriginal enterprise opportunities within NT national parks and reserves such as tourism and service provision;
7. Liaise with PWC staff, government and non-government agencies, Aboriginal organisations, resource centres, various industries and general public on matters relevant to access, use, management, conservation and development of NT national parks and reserves;
8. Provide advocacy, advice and assistance to traditional owners and other Aboriginal people in preparing submissions, funding proposals and other representations to government and non-

government agencies relevant to their land management and community development needs and aspirations in NT national parks and reserves;

9. Assist nominated traditional owner representatives to effectively participate in forums that may be established at a regional and/or NT level to review the implementation of joint management arrangements and related matters;
10. Represent the CLC at Park-related meetings and forums, including on recruitment panels for select NT Parks and Reserves positions as required;
11. Provide feedback on various reports, policies and changes to legislations affecting Aboriginal rights and interests in NT national parks and reserves, and;
12. Provide briefings to the CLC Council, Executive Management Team and staff.
13. Other duties that are safe, legal & logical, while being within the limits of the employee's skill, competence and training, and consistent with the position classification.

MONITORING AND COMPLIANCE REQUIREMENTS

- Territory Parks and Wildlife Conservation Act, 1976
- Parks and Reserves (Framework for the Future) Act, 2003
- *Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)*
- *Northern Territory Aboriginal Sacred Sites Act (NT) 1989 (Cth)*
- *Native Title Act1993*
- CLC Enterprise Agreement and Code of Conduct
- CLC Corporate Plan
- CLC Risk Management Plan
- Industrial Relations Legislation
- *Public Governance, Performance and Accountability Act 2013 (Cth) (PGPA Act)*
- *Work Health & Safety Act 2011(Cth)*
- Workers Compensation Legislation
- Anti-Discrimination and Privacy Legislation and
- CLC Policies and Procedures

WORKING RELATIONSHIPS

- Reports to and receives direction from the Manager Land Management, Strategy.
- Work collaboratively with all other staff of the Land Management Section in making positive contributions to the CLC's performance.
- Works closely and collaboratively with other operational sections of the CLC in performing the functions of the position and to facilitate the delivery of the organisation's overall objectives.
- Develops and maintains good working relationships with CLC constituents, partner organisations, and government and non-government agencies relevant to the functions of the position.

EXTENT OF AUTHORITY

- Financial authorisation as per the CLC Purchasing and Procurement Policy

SELECTION CRITERIA

ESSENTIAL

1. Demonstrated professional competence in land use planning, natural resource management, sustainable land use and management, ecology, environmental science or related fields and/or relevant tertiary qualification.
2. An awareness and understanding of the context in which the Central Land Council operates, including knowledge of Aboriginal society and culture and an understanding of relevant issues in a contemporary Australian .
3. Demonstrated experience or familiarity with participatory planning or related approaches to enhancing engagement in natural resource management, rural enterprise and/or community development planning and implementation.
4. Experience or demonstrated understanding of issues surrounding the joint or co-operative management of protected areas.
5. Ability to communicate effectively both verbally and in writing to a diverse range of audiences, including those where English is not their first language, and to critically analyse written material.
6. Demonstrated ability to operate within a strategic organisational framework under limited direction, effectively initiate, set and respond to priorities in a dynamic working environment and respond effectively to unforeseen challenges with a high level of personal responsibility.
7. Ability and willingness to travel and work in remote localities as a regular part of the job function; and the ability to organise and conduct meetings and extended fieldwork involving traditional owners, staff, and other representatives
8. Sound skills and experience in the use of Microsoft Office software.
9. A current NT driver's licence, the ability to operate four-wheel drive vehicles safely in remote localities and an appropriate level of health and fitness to meet the rigours of remote fieldwork including driving long distances, changing tyres and lifting up to 20kg as necessary.
10. Must hold (or be capable of holding and apply for) an Ochre Card from SafeNT and undertake a National Police Certificate assessment if required.

DESIRABLE

1. Experience working in remote areas.
2. Experience working in an Aboriginal Organisations or cross-cultural environment.
3. Experience in arid areas and/or knowledge of arid zone ecosystems.
4. An ability to speak an Aboriginal language or familiarity and experience with an Aboriginal language would be highly regarded.
5. Demonstrated ability to provide sound practical advice and assistance to Aboriginal landowners in implementing land management strategies and/or enterprise development plans in a remote setting.

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